



OUTSIDE SCHOOL HOURS CARE



INFORMATION BOOKLET

NOMINATED SUPERVISOR - Selena Van Riet

Educational Leader – Katie Ruedin, Shaylee Wilton, Samara Phung & Kerrie Caulfield

Huntly P.S. Outside School Hours Care Philosophy

Huntly P.S. Outside School Hours care Philosophy is guided by children's families and educator's input, ideas and values. Our philosophy like our program fosters children's wellbeing, development and learning through recreational experiences. Our outcomes and our centre philosophy combine to guide program decision making for children and educators to reflect on and to promote children's opportunities for being, belonging and becoming.

We meet our aims by following the national Quality Framework (National Regulations, National Children's Act 2010) and by utilising information from the My Time, Our Place Framework for School Aged Children in Australia.

We believe we should:

- Provide a safe and healthy environment that promotes play in our program encouraging a strong sense of wellbeing & belonging.
- Provide nutritional food and drink choices to encourage and foster the children's sense of health & wellbeing.
- Build secure, trusting, caring and fun environment for children and their families by consulting with them, encouraging their involvement in the centre and by role modelling fairness and respect for one another and our environment.
- Understand that each family and individual in our community is unique with their own individual interests, abilities, beliefs, customs and cultures.

General Information

Provider Approval Number– 00002717

Service Approval Number- SE-00005256

Contact Details

Address 101 Brunel St Huntly Vic 3551

(OSHC is located in the OSHC room next to the library)

Phone - 54488866 (press option 2)

Mobile - 0474148067

Hours of Operation

Before School Care: 7.00am - 8.45am

After School Care: 3.30pm - 6.00pm

After School Last day of term : 2.30pm - 6.00pm

After School Last day term 4: 1.30pm - 6.00pm

Pupil Free Day: 7.00am - 6.00pm

The Program

Information regarding the service is delivered to families via the parent/carer in/out desk, OSHC newsletter and via the school newsletter.

The program aims to enrich the children's wellbeing and development as they engage in a range of planned play and leisure experiences. The variety of experiences will allow them to feel happy, safe and relaxed while interact with friends, practice social skills, solve problems, engage in new activities and learn life skills.

The program is supported by the principles outlined in the National Quality Standards for School Age Care

- Secure, respectful and reciprocal relationships
- Working partnerships between the school, families and the local community
- High expectations and a commitment to equity
- Diversity is respected
- Ongoing learning and reflective practice for all learners.
- Huntly Primary School OSHC educators believe that activities offered to the children should have a recreational focus and should generate developmentally stimulating and educational outcomes. Our program is developed using the MY Time Our Place Framework. The Framework focuses on your child's wellbeing and development. Educators will work with you in order to get to know your child, so that they can create a program that builds on your child's interests and abilities. Educators will keep you informed about the events and activities in which your child participates.

Through the Framework's five learning goals, educators will assist you child to develop:

- A strong sense of their identity
- Connections with their world
- A strong sense of wellbeing
- Confidence and involvement in their learning
- Effective communication skills.

Enrolment and Bookings

An enrolment form must be completed by each family for each child. Parents are asked to notify staff of any changes to contact details, family or custody arrangements, health requirements, dietary needs or behavioural concerns. We are licenced for 30 children.

Bookings must be made by phone, dial the school number (54488866) then press 2 and leave a clear message. The educators will listen to the messages before the program. They will only phone back if they have any queries

Child Care Benefit (CCB) and Child Care Rebate (CCR)

Huntly Primary School OSHC is an approved service under the family assistance law for Child Care Benefit purposes.

The CRN and date of birth is also required for each child attending the OSHC Service. If this information is not provided full fees may be charged.

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Staffing

The educator to child ratio is 1 educator for every 15 children. The service requires at least one educator with a recognised qualification eg Diploma of Community Services , Diploma in OSHC or Bachelor in Education. As part of their employment requirements, all educators have:

- A current working with children check
- Provide first aid certificate (HLTAID004) including asthma and anaphylaxis management training
- Fully Vaccinated

Fees

After School Care : \$17.00

Before School Care: \$14.00

Pupil Free Day:

Code Red day

Huntly Primary School Outside School Hours care will be closed on Code Red Days.

Any enquiries please ask for Selena Van Riet