

Student Leadership Policy

Rational

At Huntly Primary School, we believe that students should be given an opportunity to have input into decisions, voice concerns and make suggestions to improve their school, as well as becoming more aware of the wider community. This can be provided through the role of School Captains, House Captains and as a representative on the Junior School Council.

Aims

The purpose of this policy is to ensure that all students are able to:

- Work together as part of a community
- Work together to make fair decisions
- Co-operate with other students in the school
- Gain equal opportunity amongst students
- Have representation in the decision making process
- Show respect for each other and acknowledge their rights and exhibit the values of Huntly Primary School.
- Develop a sense of belonging, responsibility and partnership.

Guidelines

At Huntly Primary School, the Student Leadership Policy will be implemented and aligned with our Wellbeing policies. The student leadership structure at Huntly Primary School will involve Year 6 students, who are able to hold positions of School Captains, House Captains or Junior School Council representatives.

Two School Captains are elected each year to represent the student body in a leadership position. One boy and one girl are elected as captains in a process involving Years 3, 4, 5, and 6 students. The captains have specific roles and responsibilities. Part of their role is to uphold the good name of Huntly Primary School and to be role models to other students.

Eight House Captains are elected each year to represent the four Houses. Four boys and four girls are elected as Sports Captains in a process involving all students from Year 3-6. The House Captains have specific roles and responsibilities. Part of their role is to uphold the good name of Huntly Primary School and to be role models to other students in fairness and good sportsmanship.

As part of the student leadership structure, the school has a Junior School Council which represents all students on matters which directly have an effect on them. Issues are raised in class meetings and brought to the Junior School Council meeting. Junior School Council meetings are chaired by the School Captains.

School Captains

The role of the School Captains:

School Captains are chosen to represent the student body in the following ways:-

- a) Regular meetings with the Principal.(Twice per term)
- b) Represent the school at outside functions.
- c) Be a role model for other students and be respectful of their position.
- d) Be pro-active in playground issues.
- e) Deliver welcome and thankyou speeches to special visitors and guests.
- f) Greet and welcome special visitors at the school entrance, introduce themselves and show them to the office.
- g) Represent the students at discussions with the staff or parent groups.
- h) Take a lead role in conducting the weekly assemblies.
- i) Discuss the teaching and learning program of Huntly Primary School at School Council meetings.

Election Procedures:

- Each child in Year Five is given the opportunity to run for School Captain in November of each year.
- Those who wish to run for captain deliver a leadership speech in front of the school community.
- After the candidate's speeches, the Years 2-5 students are given a list of those running for captain. They are then asked to vote for their preferred male and female captain.
- Votes are counted with the results remaining confidential.
- These are taken to the staff for consideration. From this meeting, two captains are chosen for the subsequent year.

Initiation:

- The Principal announces the new captains at the morning assembly after the staff meeting.
- At the end of Year Assembly- Existing captains pass on the school banner to the new captains as a symbol of passing on the leadership responsibilities.
- The new captains are initiated at the Beginning Year Assembly where they are presented with their badges by the School Council President and Principal.
- The captain and their parents meet with the Principal early in February to discuss their role and responsibilities.

Meetings:

- Captains will alternate between chairing Junior School Council meetings and recording the minutes.
- Captains will arrange a meeting with the Principals to get approval for decisions made at the meeting.

- Captains will report back to the Junior School Council and announce all final decisions at the next assembly.

Contractual Agreement:

In the event of misrepresentation or inappropriate behaviour by a School Captain, the Principal has the right to ask the student to step down from their role for a minimum period of one month and inform their parents of this decision.

House captains

The role of the House Captains:

House Captains are chosen to represent the student body in the following ways:-

- a) Assume a leadership role in sports meetings.
- b) Lead their sports house at school carnivals.
- c) Assist teachers with sport equipment.
- d) Be a role model for other students and be respectful of their position.
- e) Be pro-active in playground issues.
- f) Take a lead role in conducting the weekly assemblies.
- g) Assist in the presentation of Awards at the weekly assemblies.

Election Procedures:

- Each student in Year Five is given the opportunity to run for House Captain in November of each year.
- Election of House Captain is dependent on giving a leadership speech.
- Each House is given a list of those running for House Captain. They are then asked to vote for their preferred male and female sports captain.
- Votes are counted with the results remaining confidential.
- These are taken to the staff for consideration and consultation. From this meeting eight House Captains are chosen for the subsequent year.

Initiation

- The Principal announces the new House Captains at the final assembly for the year.
- The new House Captains are initiated at the Beginning Year Assembly where they are presented with their badges by the School Council President and Principal. The House Captains' parents are invited to attend the Assembly to be part of the ceremony.

Meetings:

- House Captains assist the teachers to conduct their House meetings before each sports carnival.
- House Captains lead the students in their House in practising their chants.

Contractual Agreement:

In the event of misrepresentation or inappropriate behaviour by a House Captain, the Principal has the right to ask the student to step down from their role for a minimum period of one month and inform their parents of this decision.

Junior School Council

Election Procedures:

- 1) Each class will have a Year 5 or 6 student assigned to them to be their representative on the Junior School Council.
- 2) Representatives are chosen by the Year 5 & 6 teachers early in Term One. (School and House Captains are excluded). Priority will be given to Year 6 students.

The role of the Junior School Council:

1. Representatives will conduct a short meeting with their designated class before attending the Junior School Council meeting.
2. Class meetings will involve the representative asking three simple questions
 - a) What are positive things happening in the school?
 - b) What areas of concern do you have? E.g Safety, behaviour etc.
 - c) What can be improved in the school?
- 3) Three meetings will be conducted each term.

Junior School Council Membership

1. Principal or Delegate
2. Two School Captains
3. Year Six students chosen by their teachers to represent each class.

Duties of Representatives:

The Junior School Council representatives are expected to:

1. Attend all Junior School Council meetings, and participate in the development of ideas and then promotion of these ideas throughout the school.
2. Collect class ideas and issues for discussion at classroom meetings and take notes.
3. Report back to their designated class all decisions made at the meetings.
4. Consult with appropriate staff and the School Leadership Team on appropriate issues.
5. Assist with fund raising ventures
6. Know and understand all school and playground rules
7. Captains act as reserve for representatives who are absent and unable to attend class meetings.

Representation:

1. Prep to Year 6 are represented by one Junior School Council representative from Year 5 & 6.
2. Every child has the opportunity for input on school decisions, which directly affect them, via their representative.

This policy was last ratified by Huntly Primary School Council in

A handwritten signature in black ink, appearing to read 'A. Burnett', is written below the text box.